

Connecting to SMC via the Internet

First you need to download Citrix and the print client.

Citrix can be found off our website at: <http://scottsville.sabinmetal.com/downloads/citrix.exe>

Install that, accepting all the defaults is has during installation.

Setting up the Citrix Client

On your desktop, there should be a shortcut for Citrix Program Neighborhood

Double click this to open it.

Go to Application Set Manager.

Open Custom ICA Connections

Add ICA Connection. This will guide you through creating a new sessions.

- Select Wide Area Network as your connection type and click Next.
- Enter a description for the connection. In the Server drop down box, type the following for the IP address: **citrix.sabinmetal.com** Click Next. Note: if your computer cannot find that address, use the numbered IP address of 64.128.104.147
- Leave encryption level as is, and click Next.
- You may choose to enter your User Name, Password and Domain now, or leave it blank to be prompted. Our Domain is **sabinmetal**. Click Next.
- Again, you may choose to change your display settings, or just leave them as is. Click Next.
- Leave the next screen as is, and click Next.
- Click Finish on the next screen, and there should be a new shortcut within Citrix Program Neighborhood.
- As an option, you can change the screen size (most people do). Right-click on the newly created connection and click properties. Now click on the Options tab. Towards the bottom, there is an option for Window Size. Uncheck the Use Custom Default and in the drop down box select Full Screen. Click OK.
- Also from here, right-click on the newly created connection and select Create Desktop Icon to put the choice on your desktop.
- You can now double click this icon, which will connect to our Citrix server. It will ask you to login (unless you entered your information while creating the new connection), and then will give you a desktop running off of our Citrix server.

